

# Powell River Trail Riders Arena and Clubhouse Fees and Policies

## Fees

### 3/4 Arena Rental (large/east end)

- a) \$50.00 per day or \$20.00 per hour

### 1/4 Arena Rental (small/west end)

- b) \$30.00 per day or \$10.00 per hour
- c) \$10.00 for use of the clubhouse

### Full Facility Rental (incl. clubhouse)

- a) \$90.00 per day
- b) \$10.00 for use of the clubhouse
- c) Restricted to renters use only

### Clubhouse Rental

- d) \$50.00 per day (8hrs), \$30.00 per ½ day (4hrs) or \$10.00 per hour
- e) \$25.00 non-refundable deposit
- f) \$10.00 setup access fee if wanting access before or after rental day (access 5:00pm the day before for set up and until 12:00pm the day after for take down)
- g) Members are excluded from using the clubhouse

### Non-Member

- h) Arena fee (drop in, clinic, camping or show) \$10.00 per non-member per day
- i) Stall fee (drop in, clinic, camping or show) \$5.00 per non-member per day
- j) There is no charge for members for stalls. It is included in your membership fees

\*Unless the full facility is book, both the ¼ arena and ¾ arena can not be booked at the same time by different groups

## Exempt Status

If you feel that your group should not have to pay a booking fee, please submit a formal letter to the PRTRC Executive Committee for review. If accepted, your group will have the booking fee waived. These applications will be active from January 1 to December 31 and must be resubmitted for review yearly.

Please ensure you meet one or more of the following qualifications before applying:

- k) Non-profit organization
- l) No money is being generated by group
- m) All members of group are PRTRC members

## Grounds and Arena

- n) All riders and horse handlers (members and non-members) must have Horse Council BC Insurance.
- o) Helmets recommended for all riders, helmets **required** for all riders under 19 years of age.
- p) No free lunging in the arena.
- q) Equipment may be left in the arena from Monday morning until Thursday evening and must be put away after use on Friday, Saturday and Sunday regardless unless ring is privately rented. Special permission to leave equipment out may be granted upon written request.
- r) Clean up after your horse. All manure to be dumped in bins provided.
- s) Dogs must be on a leash at all times. Leashes must not be long lines or extended retractable leashes. Dogs must be under supervision at all times. Dogs that are causing a disturbance or disruption to horses or riders must be removed from the property. Dog poo must be cleaned up and removed or disposed of in the trash can provided.
- t) To avoid congestion and accommodate horse trailers please park in designated areas. Cars down near clubhouse on the east side of the grounds and horse trailers on the west and north side of the grounds. The only time restriction is the 2 hour parking area by PRTRA, unless the Full Facility is rented for the day, then the 2 hour parking does not apply.
- u) Keep the areas bordering Therapeutics paddock fence line clear of cars and trailers.
- v) No club equipment to be lent out or leave the grounds.
- w) No glass, no cans, or sharp objects of any kind permitted in arena or round-pen.
- x) No rider may be under the influence of an intoxicant while handling or riding horses anywhere on the property.

## Clubhouse

- a) The renter has access to the cutlery, dishes, mugs, microwave, stove, fridge, coffee pot, these must be put away/cleaned by the end of the rental period.
- b) Toilet paper, bathroom paper towels, hand and dishwashing soap and cleaning products will be provided. (Please advise booking coordinator if supplies are getting low).

- c) All remaining foodstuffs, wastes etc. shall be deposited in the garbage cans provided and waste must be removed by the renter at their own expense at the end of rental.
- d) No facility renter may serve or sell liquor on the premises unless a valid liquor permit is obtained and a copy provided to the booking coordinator.
- e) All appliances and lights must be turned off and heating turned down to the indicated temperature before leaving the premises.
- f) All doors must be locked and key returned to booking clerk.

## Coaching, Lessons and Clinics

1. Coaching or Lessons are 5 or fewer riders being instructed in a teaching environment by a coach, clinician or instructor of any kind.
2. A clinic is more than 5 riders in a day or in a group. The ring (3/4) must be booked as a private rental. A clinic must have a host, and the hosts responsibilities are outlines below.

The coach, clinician or instructor of a lesson or clinic must:

- a) Become Trail Riders Member and can use the ring on a year-round drop in basis while allowing others to use the ring at the same time.
- b) Choose to not become a member (non-member) and pay a \$20/day user fee. A non-member coach must have a Host (the Host must be a member or PRTRC).
- c) Abide by the rules governing the "Host" of a clinic.

The Host must:

- a) Check the availability of the ring and/or clubhouse.
- b) Know and abide by the Arena and Clubhouse fees and policies.
- c) Ensure all participants have Horse Council of BC (HCBC) Insurance.
- d) Ensure all participants are either club members or collect the non-member ring use fee of \$10 per day and collect the \$5 per day stall use fee for non-members. Fees must be submitted to the club no later that 5 days after the lesson or clinic.
- e) Ensuring Coaches, Clinicians or Instructors have current liability insurance and provide proof of insurance. Proof of insurance must be provided to the booking clerk or Trail Riders Executive prior to the lesson or clinic commencing.
- f) Ensure all Coaches, Clinicians, Instructors and Judges have Horse Council of BC insurance or out of province equivalent.
- g) Ensure all equipment is cleared from the ring on the final day of your clinic.
- h) Ensure the clubhouse, grounds and ring are cleaned and hay and manure are placed in the designated area.
- i) Ensure all coaches, clinicians, instructors, judges and participants are aware of emergency procedures and the club address.